

**School of Business and Economics**

**Department of Accounting and Finance**

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| **Course Name:**  | **Bank Management** |
| **Course Code** **& Section No:** | **FIN 464** **Section – 3 & 6** |
| **Semester:** | **Summer 2019** |

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| Instructor & Department Information  |
| 1. **Instructor Name:**
 | **Trisha Ahmed (TsA)** |
| 1. **Office Room:**
 | NAC761 |
| 1. **Office Hours:**
 | MW: 9:00AM- 11:20AM, ST: 9:30AM - 11:20AM  |
| 1. **Office Phone:**
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| 1. **Email Address:**
 | trisha.ahmed@northsouth.edu |
| 1. **Department:**
 | Accounting and Finance |
| 1. **Links:**
 | North South University Website: <http://www.northsouth.edu>School of Business Website: http://www.northsouth.edu/academic/sob/Course Website: tsansu.weebly.com |

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| Course & Section Information  |
| **Class Time & Location** | ST :Section 6: 11:20AM – 12:50PM - NAC604Section 3: 1:00PM – 2:30PM – NAC 604 |
| **Course Prerequisite(s)** |  |
| **Course Credit Hours** | 3:0 |
| **Course Description** | This course has a somewhat more practical orientation than many other courses in the business program, focusing as it does on the microeconomic problems of financial management of banking firms. This does not mean, however, that the course is devoid of theoretical interest. The course builds on theories and models covered elsewhere in the program; particularly those detailed in the course of Banking and Finance. It also raises some new theoretical problems for consideration, many of them concerned with the way we need to conceptualize the banking firm. |
| **Course Objectives** | This course examines the role and importance of bank financial management to the modern bank. It teaches the basic models of financial management taught by University Economics Departments and Business Schools, which were constructed from the experience of mature capitalist economies. The course discusses the various trends shaping banking markets, such as institutionalization, securitization, globalization and concentration. |
| **Student Learning Outcomes** | 1. To understand the banking firm in the context of a changing financial services industry.
2. To analyze the performance of the banking firms.
3. To examine bank capital and capital structure, and to consider the question of the adequate regulation of the banking sector to ensure its safety, to preserve bank liquidity and prevent bank failures.
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| Learning Resources And Textbook(s)  |

**Text Book(s)**

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| **Author**  | **Title**  | **Edition & Year** | **Publisher** | **ISBN** |
| Peter S. Rose &Sylvia C. HudginsSyed A. Ali &R. A. Howlader | 1. Bank Management and Financial Services
2. Banking Law and Practice
 | 9th EditionRevised Edition | McGraw-HillMowla Brothers | 978-007-132642-1984 70156 0069 3 |

**Others (Reference Books, CD ROMS, DVDs, e-Library, Internet, Articles, …)**

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| ***Resource Type*** | ***Description***  | ***Type*** | ***Comments*** |
| InternetArticles | Financial news and informationDiscuss issues pertaining to commercial bank | Bank related news and analysisAcademic articles | Following banking practices Understanding theory and strategy |

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| Teaching Strategy (Online, classroom, blended, self-directed through CD, web-based courses and DVD,…) |

The class will be conducted through various activities including presentation of concepts and situations, discussion and exchanges of ideas, student initiative and active involvement, cases reflecting real world context, and project. Students are expected to actively involve and to take initiative for their own learning experience.

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| Assessment Strategy and Grading Scheme |
| **Grading tool** |  **%**  |
| Midterm 1 | 20 |
| Midterm 2 | 20 |
| Final Exam | 25 |
| Project | 20 |
| Quiz | 10 |
| Attendance  | 5 |

Please Refer to NSU Student Handbook, Section: “Grading Policy”

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| Classroom Rules of Conduct |
| 1. You may use your **laptops** in the class for class related work. Do not use your laptop for non-class related work or in any manner that will be distracting to other students or the instructor.
2. Use of **cell phones** in class is not permitted.
3. Students are advised to frequently refer to the **Student Handbook of North South University** on the following link:
4. **Academic Integrity Policy:**

School of Business does not tolerate academic dishonesty by its students. At minimum, students must not be involved in cheating, copyright infringement, submitting the same work in multiple courses, significant collaboration with other individuals outside of sanctioned group activities, and fabrications.Students are advised that violations of the Student Integrity Code will be treated seriously, with special attention given to repeated offences. Please Refer to NSU Student Handbook, Sections: “Disciplinary Actions” and “Procedures and Guidelines”. |
| **Late Assignment Policy**  |  |
| Promptness is a highly valued attribute in the workplace. Employees are expected to plan ahead to meet deadlines. Managers reprimand or terminate employees who are repeatedly late in submitting assignments. In this course, submitting assignments late will be penalized. For each day late, 10 percent will be deducted from the value of the assignment. |

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| **Group ProjectS Policy**  |  |
| Each group (maximum 3 students) will submit a final report consisting of 3000 words (hard copy and electronic copy). More details about the structure, components, time and criteria for assessment of the project will be announced during the semester.  |

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| Exams & Make Up Policy |
| In order to complete the course, students must submit all the required assignments and sit for the exams. Make-up exams are not given unless there is a major circumstance preventing the student from sitting in the exam (official material evidence is required). The timing of the make-up is to be fixed with the instructor of the course if granted. Cell phones are prohibited in exam sessions.  |

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| Attendance Policy |
| Students are required and expected to attend all classes and participate in class discussions. North South University mandates to fail students who are absent 25% or more from their classes, even if such absences are excusable. Please Refer to NSU Student Handbook, Section: “Study Principles and Policies”  |
| Communication Policy |
| All communications should take place using the instructor’s email. Announcements in the blackboard will override any statement made here or in any other handouts. It is the student’s responsibility to be aware of any announcements made via Blackboard. |

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| Appropriate Use Policy |
| All members of the North South University community must use electronic communications in a responsible manner. The University may restrict the use of its computers and network systems for electronic communications subject to violations of university policies/codes or local laws or national laws. Also, the university reserves the right to limit access to its networks through university-owned or other computers, and to remove or limit access to material posted on university-owned computers.  |

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| Students With Special Needs |
|  North South University will provide educational opportunities that ensure fair, appropriate and reasonable accommodation to students who have disabilities/special needs that may affect their ability to participate in course activities or meet course requirements. Students with disabilities are encouraged to contact their instructors to ensure that their needs are met. The University through its Special Need section will exert all efforts to accommodate special needs. Special Needs SectionTelephones: Location: Email: Please Refer to NSU Student Handbook, Section: “Special Needs Services”  |

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| Students Support and Learning Resources |
| 1. SOB-Learning Center:
2. The University Student Learning Support Center (SLSC): These centers provide academic support services to students at NSU. The SLSC is a supportive environment where students can seek assistance with academic coursework, writing assignments, transitioning to college academic life, and other academic issues. SLSC programs include: Peer Tutoring, the Writing Lab, Writing Workshops, and Academic Success Workshops. Students may also seek confidential academic counseling from the professional staff at the Center.

Students Learning & Support Center (SLSC)Tel: Fax: Location: E-mail:

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| Students Complaints Policy |
| Students at North South University have the right to pursue complaints related to faculty, staff, and other students.  The nature of the complaints may be either academic or non-academic.  For more information about the policy and processes related to this policy, you may refer to the students’ handbook.  |

 Please Refer to NSU Student Handbook, Section: “Student Leaning Support Center”  |

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| Course Contents &Schedule |   |

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| **Week** | **Topic** | **اChapter/Assignment** |
| 1 | AN OVERVIEW OF THE CHANGING FINICIAL-SERVICES SECTOR | Chapter 1 |
| 2 | IMPACT OF GOVERNMENT POLICY & REGULATION ON THE BANKING & FINANCIAL-SERVICES SECTOR | Chapter 2 |
| 3 | THE ORGANIZATION & STRUCTURE OF BANKING & THE FINANCIAL-SERVICES SECTOR  | Chapter 3 |
| 4 | ESHTABLISHING NEW BANKS, BRANCHES, ATMs, TELEPHONE SERVICES And WEB SITES | Chapter 4 |
| 5 | THE FINANCIAL STATEMENTS OF BANK  | Chapter 5 |
| 6 | MEASURING & EVALUATING THE PERFORMANCE OF BANKS  | Chapter 6 |
| 7 | RISK MANAGEMENT FOR CHANGING INTEREST RATES: ASEET LIABILITY MANAGEMENT AND DURATION TECHNIQUES  | Chapter 7 |
| 8 | THE INVESTMENT FUNCTION IN FINANCIAL-SERVICES MANAGEMENT | Chapter 10 |
| 9 | LIQUIDITY AND RESERVE MANAGEMENT: STRATEGIES AND POLICIES | Chapter 11 |
| 10 | MANAGEMENT OF CAPITAL | Chapter 15 |
| 11 | LENDING POLICIES & PROCEDURES: MANAGING CREDIT RISK | Chapter 16 |
| 12 | REVIEW CLASS |  |

Note: The instructor reserves the right to make changes to the syllabus if necessary.